

Construction Project Manager

Myrick Construction, Inc.
Greensboro, NC

As a Construction Project Manager within our company you will become an integral part of delivering construction projects to our client base. Planning, Benchmarking, Budget & Risk Management, and Communication skills are a must to deliver on schedule projects while maintaining high levels of quality to meet the demands of our customers.

Responsibilities include but are not limited to:

- Project Design Coordination (Collaboration with Engineering & Architectural Consultants)
- Management of all Permitting aspects of projects
- Coordination of construction site safety requirements with our Safety Manager
- Management and Reporting of Construction Budgets for assigned projects
- Management and Supervision of Quality Control aspects of assigned projects
- Management of in-house construction crews and superintendents for assigned projects.
- Management of suppliers and subcontractors of assigned projects.
- Development and updating of construction schedules for assigned projects
- Negotiation and preparation of subcontract agreements and purchase orders
- Review and approval of construction drawings
- Change order preparation
- Management and coordination of site meetings, owner meetings, punch list and closeout meetings
- Preparation and reporting of monthly progress updates to company administration

Technical Skills:

- Ability to read and understand construction drawings
- Ability to accurately sequence and plan construction projects
- Ability to coordinate multiple construction trades on multiple projects
- Ability to effectively and positively communicate with all parties involved in construction projects and company administration
- Document Organization
- Ability to identify risks
- Possess a high sense of urgency at addressing and resolving challenges that arise on assigned projects

Technology Skills:

- MS Office Word / Excel
- MS Project for construction scheduling
- MS Outlook

Education/Experience:

Associates or Bachelor's Degree in Construction Management or Architectural/Engineering with a minimum of 5 year's experience preferred but not required. Must have valid driver's license. Salary and Benefits Package dependent on experience.

Salary/Benefits:

- Competitive Salary
- Company Vehicle
- Company Smartphone

- Personal Office & Computer
- Health Insurance
- Paid Vacation

Company:

Myrick Construction, Inc. is a family operated general contracting firm with over 50 years in business. We are headquartered in the center of the state in Biscoe, NC. This position could be based from our headquarters office or from our Greensboro, NC office location depending on the applicant. We typically work projects within a 150-mile radius of our headquarters.

NC License #4937

E-Verify/EOE